



## **School Age Child Care Team Leader**

### **Nature and Scope**

We are currently looking for an enthusiastic individual to join the Children's Services Department. The School Age Child Care Team Leader provides a safe, caring, fun and stimulating environment for children registered in the School Age Before and After School Program. Developing and providing quality programming that supports and nurtures the development of children in ages ranging from 3.9 years to 12 years old and ensures that all Ministry of Children and Youth Services requirements and guidelines are followed.

**Job Position:** Monday to Friday Full Time September – June Contract

### **Scheduling Requirements:**

- Full Time contract position (30 hours per week / split shift)
- Must be available to work Monday to Friday, 7:00am - 6:00 pm

### **Responsibilities**

- Provide direct program planning and delivery.
- Follow prepared menu, purchases required supplies and provide healthy and nutritious snacks.
- Regular participation in Team Leader Staff meetings and where required attend professional workshops and seminars.
- The Team Leader is responsible for ensuring that the centre is in full compliance with Ministry Guidelines and Regulations, Behaviour Management Guidelines and YMCA of Oakville Policies and Procedures.

### **Knowledge, Skill, Ability and Experience**

- High School Diploma
- 1 year experience with working with children in group setting
- Team leadership / Supervisory experience
- Excellent communication skills
- Clear Criminal Reference Check which includes Vulnerable Sector Screening
- 18 years of age or older
- Current medical

**Please email or send your resume and cover letter to the attention of Child Care,**

[childcare@oakville.ymca.ca](mailto:childcare@oakville.ymca.ca) / 410 Rebecca Street, Oakville, Ontario, L6K 1K7 / or fax 905-842-6792

We thank you for your interest in a career opportunity with the YMCA of Oakville. Please note only those candidates selected for an interview will be contacted.

*YMCA of Oakville*

410 Rebecca Street, Oakville, ON L6K 1K7 Tel: 905-845-3417 fax: 905-845-9369 [www.ymcaofOakville.com](http://www.ymcaofOakville.com)