



School Age Child Care Assistant

Nature and Scope

We are currently looking for an enthusiastic individual to join the Children's Services Department. The School Age Child Care assistant provides a safe, caring, fun and stimulating environment for children registered in the School Age Before and After School Program. Developing and providing quality programming that supports and nurtures the development of children in ages ranging from 3.9 years to 12 years old and ensures that all Ministry of Children and Youth Services requirements and guidelines are followed.

Job Position: Monday to Friday Part Time September – June Contract

Scheduling Requirements:

- Part Time contract position (15 - 25 hours per week / split shift)
- Must be available to work Monday to Friday, 7:00am - 6:00 pm for the Children's Services Department

Responsibilities

- Assist with program planning and delivery.
- Follow prepared menu and provide healthy and nutritious snacks.
- Where required attend professional workshops and seminars.
- Follow Ministry Guidelines and Regulations, Behaviour Management Guidelines and YMCA of Oakville Policies and Procedures

Knowledge, Skill, Ability and Experience

- High School Diploma
- 1 year experience with working with children in group setting
- Excellent communication skills
- Clear Criminal Reference Check which includes Vulnerable Sector Screening
- 18 years of age or older
- Current medical

Please email or send your resume and cover letter to the attention of Child Care,

childcare@oakville.ymca.ca / 410 Rebecca Street, Oakville, Ontario, L6K 1K7 / or fax 905-842-6792

We thank you for your interest in a career opportunity with the YMCA of Oakville. Please note only those candidates selected for an interview will be contacted.

YMCA of Oakville

410 Rebecca Street, Oakville, ON L6K 1K7 Tel: 905-845-3417 fax: 905-845-9369 www.ymcaofOakville.com